



ENDWELL FIRE DISTRICT

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EMERGENCIES 911

**AGENDA
ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
ORGANIZATIONAL MEETING
JANUARY 10, 2024**

Designate Temporary Chairman to Open Meeting

Call to Order

6:00 p.m.

1. Election of Fire District Officers;
 - a. Chairman – Board of Fire Commissioners
 - b. Vice Chairman – Board of Fire Commissioners
2. Appointment of
 - a. Secretary – Endwell Fire District
 - b. Treasurer – Endwell Fire District
 - c. Deputy Treasurer – Endwell Fire District
3. Set Salaries for 2024;
4. Motion to establish monthly meeting time and place;
5. Appoint Fire District Attorney;
6. Motion to designate Press & Sun-Bulletin as the District's official newspaper;
7. Motion to designate official bank or trust companies to deposit District Funds;
8. Motion to authorize Treasurer to invest funds;
9. Motion to designate authority to sign checks;
10. Approve membership in the county and state organizations;
 - a. Association of Fire District of the State of New York (A.F.D.S.N.Y.)
 - b. Fireman's Association of the State of New York (F.A.S.N.Y.)
 - c. National Fire Protection Association
 - d. Broome County Firefighters' Association
 - e. New York State Association of Fire Chiefs
 - f. International Association of Fire Chiefs
 - g. Broome County Fire Chief's Association
 - h. Western Broome County Fire Chiefs' Association
 - i. Fire Engineering

11. Appoint Records Management Officer – District Secretary
12. Assign Commissioners to Committee Assignments:
 - a. Facilities/day-to-day operations: Anderson & Battaglini
 - b. Equipment: Battaglini & Hamzik
 - c. Long-Term Planning, Finance, and Budget: Hamzik & Wrobleski
 - d. Personnel and Training: Anderson & Lewis
 - e. One Non-Voting Member of the Ethics Board: Anderson
 - f. Bunk-In Program: Lewis & Anderson
 - g. Apparatus Replacement: Hamzik & Wrobleski
 - h. Station 3: Hamzik & Wrobleski
 - i. HazMat & Medical Liaison: Wrobleski
 - j. OSHA Liaison: Hamzik
 - k. Grants: Wrobleski
 - l. Public Information Officer:
13. Assign Commissioners to Fire Company Committees:
 - a. Life Membership: Wrobleski
 - b. New Membership: Wrobleski (alternate Hamzik)
 - c. Income and Contingency Fund: Anderson
 - d. Finance: Anderson
 - e. Memorial Fund: Battaglini
 - f. Fire Company By-laws: Hamzik
 - g. Fire Officers Qualifications: Hamzik
 - h. Uniforms: Lewis
14. Review District Rules and Regulations;
15. Review of Fire District Policies;
16. Appoint an Audit Firm for the 2023 Fiscal Year;
17. Appoint a Firm to prepare the 2023 Financial Report;
18. Approve payment of bills received between 12-21-2023 through 01-09-2024;
19. Approve the list of company events for 2024;
20. Approve Chief Fire Officers for 2024;
21. Motion to authorize Treasurer to pay vouchers, utilities, payroll, debt service, credit cards, special check requests, and certain claims as due;
22. Donation(s);
23. Motion to close the Organizational Meeting;